1) Amount Due
Refer to the schedule for the correct amount to pay based on when you mail or submit payment.

2) PIN
This 14-digit number represents the property legal description. Verify it on your deed. Pay only on your PIN. Include the PIN on payments and in any email or letter.

3) Code
This stands for the combination of taxing districts that collect property taxes in the area where the PIN is located.

4) Payment Schedule
The shaded area shows the amount to pay before and shortly after the due date. Pay the one amount that matches the date you mail or submit payment.

5) Taxing Districts
In the middle portion of your tax bill, under "Taxing District Debt and Financial Data," are the agencies that tax you. To the right are the four categories of financial information supplied by each taxing district:
   - Money Owed by Your Taxing Districts:
     - Total debt and liabilities owed by a taxing district.
   - Pension and Healthcare Amounts Promised by Your Taxing Districts:
     - Total pension and healthcare benefits a taxing district is obligated to pay retirees and beneficiaries.
   - Amount of Pension and Healthcare Shortage:
     - Total a taxing district does not have in its pension fund to pay retirees and beneficiaries.
   - % of Pension and Healthcare Costs Taxing Districts Can Pay:
     - Calculation of a taxing district's pension and healthcare assets divided by pension and healthcare obligations.

6) Property Location
This is where the PIN is located (Not the Billing Address). This is maintained and can be updated by the Cook County Assessor’s Office.

7) Mailing Address
If the name and address for this PIN were not updated when the property was sold, you may obtain a Change of Name or Address application within the FORMS section of this website, or check the box on the coupon and complete the form on the back. For the taxpayer’s protection, the forms must be notarized when submitted by mail.

8) Return Address
Make sure this address appears through the window of the envelope used to mail your payment.

9) Payment Coupon
Mail this portion with your check. (If paying in person, present the entire bill.)